

Outside Bodies Facility Request

For Office Use Only

Facility Requested

Outdoor Artificial Turf Pitch Tennis Courts Grass Lawn Lawn Bowls Green
 Indoor Badminton Court (Function Hall)

Name of Outside Body

National Sports Associations (NSAs) NSA-associated Clubs Charities Uniform Groups
 Registered Schools Government departments Others:

Name & Title of Contact Person

Email Address

Mobile No.

Tel. No.

Fax. No.

Activity/Sport to be played

Number of expected attendees

Adult

Children

Duration required

Month	Start Time	End Time	Day	Date						Subtotal
Total sessions required										

Any other requirements

Remarks

- 1) Correct clothing and footwear must be worn. Bare top and flip-flop are not allowed.
- 2) Organizer must be present throughout the session.
- 3) Shower facilities are for IRC Members Only. Visitors may use the Changing Room but priority goes to IRC Members.
- 4) No outside food or drinks allowed.
- 5) Participants must observe the rules and byelaws of IRC wherever applicable.

Please fill in and submit to Indian Recreation Club and you will receive a reply within 7 days of receipt of this form.

Non-Members should make cheques payable to "Indian Recreation Club".

Cost of hire for facility upon application.

IRC reserves the right to amend the date and time of the bookings in the event of inclement weather, pitch conditions or other unexpected circumstances.

Declaration

I hereby explicitly agree to abide by all rules and conditions of the Indian Recreation Club (IRC). During the hire period, I shall indemnify the IRC against all actions, claims and demands by any person who suffers or sustains any loss, damages, injury or death arising out of or as a result of the use of the facility / facilities by me or a person authorised by me due to my negligence of the negligence of such an authorised person.

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_____ Date

_____ Company Chop & Signature